Martian Logic User Access – Jobs & Posting

Permissions — Filter permissions

Job & Posting

Permission	Operation	Admin	HR	Recruiter	Hiring manager
Post Ads	USE	✓	✓	✓	
Approval Tab	VIEW	✓	✓	✓	✓
Design Tab - View	VIEW	✓	✓	✓	✓
Design Tab	USE	✓	✓	✓	
Posting Tab - View	VIEW	✓	✓	✓	✓
Posting Tab	USE	✓	✓	✓	
Candidates Tab - View	VIEW	✓	✓	✓	✓
Candidates Tab	USE	✓	✓	✓	✓
Link Candidate	USE	✓	✓	✓	
Unlink Candidate	DELETE	✓	✓	✓	
Misc > Outsourcing - View	VIEW	✓	✓	✓	✓
Misc > Outsourcing	USE	✓	✓	✓	
Misc > Misc Info - View	VIEW	✓	✓	✓	
Misc > Misc Info	USE	✓	✓	✓	
Create new job	USE	✓	✓	✓	
Delete Job	DELETE	✓			
Close Job	USE	✓	✓	✓	
Reopen Job	USE	✓	✓	✓	
Application form	USE	✓	✓	✓	✓
Application form Admin	ADMIN	✓	✓	✓	
Job board Admin	ADMIN	✓			
Access to all jobs	VIEW	✓	✓	✓	
Create Candidate Registration	USE	✓	✓	✓	
View Ads	VIEW	✓	✓	✓	
View All Ads	VIEW	✓	✓	✓	
Ads Management	USE	✓	✓	✓	
Candidate Tab - Columns Admin	ADMIN	✓	✓	✓	

Martian Logic User Access – Application Management, E-Forms, Organisational Chart, Account Management

Item	Admin	HR	Recruiter	Hiring manager
Application Management				
Application Profile	✓ USE	✓ USE	✓ USE	✓ USE
Progress Button	✓ USE	✓ USE	✓ USE	✓ USE
Workflow Admin	✓ ADMIN	ADMIN	ADMIN	ADMIN
Screening Question	✓ USE	✓ USE	✓ USE	✓ USE
Stop Button	✓ USE	✓ USE	✓ USE	✓ USE
Move Candidate to Onboarding and selec...	✓ USE	✓ USE	✓ USE	✓ USE
Enable Offer Approval	✓ USE	✓ USE	✓ USE	✓ USE
E-Form				
Candidate Eform - View	✓ VIEW	✓ VIEW	✓ VIEW	✓ VIEW
Candidate Eform	✓ USE	✓ USE	✓ USE	✓ USE
Candidate Eform Admin	✓ ADMIN	ADMIN	ADMIN	ADMIN
Employee Eform - View	✓ VIEW	✓ VIEW	✓ VIEW	✓ VIEW
Employee Eform	✓ USE	✓ USE	✓ USE	✓ USE
Employee Eform Admin	✓ ADMIN	ADMIN	ADMIN	ADMIN
Application Eform - View	✓ VIEW	✓ VIEW	✓ VIEW	✓ VIEW
Application Eform	✓ USE	✓ USE	✓ USE	✓ USE
Application Eform Admin	✓ ADMIN	ADMIN	ADMIN	ADMIN
Organisational Chart				
Organisational Chart - View	✓ VIEW	✓ VIEW	✓ VIEW	✓ VIEW
Organisational Chart	✓ USE	✓ USE	✓ USE	✓ USE
Organisational Chart Admin	✓ ADMIN	ADMIN	ADMIN	ADMIN
Start cross boarding	✓ USE	✓ USE	USE	USE
Assign employee to node	✓ ADMIN	✓ ADMIN	ADMIN	ADMIN
Access remuneration	✓ ADMIN	✓ ADMIN	ADMIN	ADMIN
Node More View	✓ VIEW	VIEW	VIEW	VIEW
Account management				
Account Settings	✓ ADMIN	ADMIN	ADMIN	ADMIN
Login As Someone Else	✓ ADMIN	ADMIN	ADMIN	ADMIN
Assigning Roles	✓ USE	USE	USE	USE

Martian Logic User Access –Recruitment Requisition, Compliance Field, Talent Pools, Integration, Employee Database - basic

Feature	Access	Admin	HR	Recruiter	Hiring manager
Recruitment Requisition					
Start Requisition from Jobs page	USE	✓	✓	✓	✓
Start requisition from Org-Chart	USE	✓	✓	✓	✓
Requisition Admin	ADMIN				
Start Requisition from Intranet	USE	✓	✓	✓	✓
Requisition Super User	ADMIN	✓			
Add New Position from In-Line Field	USE	✓	✓	✓	✓
Compliance Field					
Access Compliance Field	USE	✓	✓	✓	
Talent Pools					
Talent Community Admin	ADMIN	✓	✓	✓	
Integration					
Integration within onboarding - View	VIEW	✓	✓	✓	
Integration within onboarding	USE	✓	✓	✓	
Integration within onboarding Delete	DELETE	✓			
Integration within onboarding Admin	ADMIN	✓			
Employee database - basic					
Employee My Fields - View	VIEW	✓	✓	✓	✓
Employee My Fields	USE	✓	✓	✓	✓
Employee My Fields - Admin	ADMIN				
Delete Employee	DELETE				
Mark as "Do not contact" Employee	USE	✓	✓	✓	✓
View All Employees	VIEW	✓	✓	✓	
Edit Employee Details	USE	✓	✓	✓	✓
Employee Resume - View	VIEW	✓	✓	✓	✓
Employee Cover Letter - View	VIEW	✓	✓	✓	✓
Employee Work History - View	VIEW	✓	✓	✓	✓
Employee Work History	USE	✓	✓	✓	✓
Employee Application History - View	VIEW	✓	✓	✓	✓
Employee Application History	USE	✓	✓	✓	✓
Employee Activities - View	VIEW	✓	✓	✓	✓
Employee Activities	USE	✓	✓	✓	✓
Employee Delete Activities	DELETE	✓	✓	✓	✓
Employee Attachments - View	VIEW	✓	✓	✓	✓
Employee Upload Attachments	USE	✓	✓	✓	✓
Employee Delete Attachments	DELETE	✓	✓	✓	✓

Martian Logic User Access – Employees database – Basic Cont., Position Library, Clients & Contacts

Admin

✓ Employee Time commitment - View	VIEW
✓ Employee Time commitment	USE
✓ Employee Delete Time commitment	DELETE
✓ Link Employee To Other Job	USE
✓ Bulk Resume Download	VIEW
✓ Send Email (2-way)	USE
✓ Send Email (Bulk)	USE
✓ Send SMS	USE
✓ Send SMS (2-way)	USE
✓ Employee Timeline - View	VIEW
✓ Employee Timeline	USE
✓ Employee Timeline Delete	DELETE
✓ Manually create employee	USE
✓ Import employees	USE
✓ Share Employee	USE
✓ Employee Database	USE
✓ Employee Remuneration View	VIEW

Position Library

✓ Add New Position from In-Line Field	USE
✓ Position Library - View	VIEW
✓ Position Library	USE
✓ Position Library Admin	ADMIN
✓ Create New Position Title	ADMIN
✓ Edit Position Title	ADMIN
✓ Delete Position Title	ADMIN

Clients & Contacts

✓ Clients & Contacts	USE

HR

✓ Employee Time commitment - View	VIEW
✓ Employee Time commitment	USE
✓ Employee Delete Time commitment	DELETE
✓ Link Employee To Other Job	USE
✓ Bulk Resume Download	VIEW
✓ Send Email (2-way)	USE
✓ Send Email (Bulk)	USE
✓ Send SMS	USE
✓ Send SMS (2-way)	USE
✓ Employee Timeline - View	VIEW
✓ Employee Timeline	USE
Employee Timeline Delete	DELETE
✓ Manually create employee	USE
Import employees	USE
✓ Share Employee	USE
✓ Employee Database	USE
Employee Remuneration View	VIEW

Position Library

✓ Add New Position from In-Line Field	USE
✓ Position Library - View	VIEW
✓ Position Library	USE
Position Library Admin	ADMIN
Create New Position Title	ADMIN
Edit Position Title	ADMIN
Delete Position Title	ADMIN

Clients & Contacts

✓ Clients & Contacts	USE

Recruiter

✓ Employee Attachments - View	VIEW
✓ Employee Upload Attachments	USE
✓ Employee Delete Attachments	DELETE
✓ Employee Time commitment - View	VIEW
✓ Employee Time commitment	USE
✓ Employee Delete Time commitment	DELETE
✓ Link Employee To Other Job	USE
✓ Bulk Resume Download	VIEW
✓ Send Email (2-way)	USE
✓ Send Email (Bulk)	USE
✓ Send SMS	USE
✓ Send SMS (2-way)	USE
✓ Employee Timeline - View	VIEW
✓ Employee Timeline	USE
Employee Timeline Delete	DELETE
Manually create employee	USE
Import employees	USE
✓ Share Employee	USE
Employee Database	USE
Employee Remuneration View	VIEW

Position Library

✓ Add New Position from In-Line Field	USE
✓ Position Library - View	VIEW
✓ Position Library	USE
Position Library Admin	ADMIN
Create New Position Title	ADMIN
Edit Position Title	ADMIN
Delete Position Title	ADMIN

Clients & Contacts

✓ Clients & Contacts	USE

Hiring manager

✓ Employee Time commitment - View	VIEW
✓ Employee Time commitment	USE
✓ Employee Delete Time commitment	DELETE
Link Employee To Other Job	USE
✓ Bulk Resume Download	VIEW
✓ Send Email (2-way)	USE
✓ Send Email (Bulk)	USE
✓ Send SMS	USE
✓ Send SMS (2-way)	USE
✓ Employee Timeline - View	VIEW
✓ Employee Timeline	USE
Employee Timeline Delete	DELETE
Manually create employee	USE
Import employees	USE
✓ Share Employee	USE
Employee Database	USE
Employee Remuneration View	VIEW

Position Library

✓ Add New Position from In-Line Field	USE
Position Library - View	VIEW
Position Library	USE
Position Library Admin	ADMIN
Create New Position Title	ADMIN
Edit Position Title	ADMIN
Delete Position Title	ADMIN

Clients & Contacts

✓ Clients & Contacts	USE

Martian Logic User Access – Candidate Management

Candidate Management

Feature	Access	Admin	HR	Recruiter	Hiring manager
Merge Candidate	ADMIN	✓	✓	✓	
Candidate My Fields - View	VIEW	✓	✓	✓	✓
Candidate My Fields	USE	✓	✓	✓	✓
Candidate My Fields - Admin	ADMIN	✓			
Delete Candidate	DELETE				
Mark as "Do not contact" Candidate	USE	✓	✓	✓	
Edit Candidate Details	USE	✓	✓	✓	✓
Candidate Resume - View	VIEW	✓	✓	✓	✓
Candidate Cover Letter - View	VIEW	✓	✓	✓	✓
Candidate Work History - View	VIEW	✓	✓	✓	✓
Candidate Work History	USE	✓	✓	✓	✓
Candidate Application History - View	VIEW	✓	✓	✓	✓
Candidate Application History	USE	✓	✓	✓	✓
Candidate Activities - View	VIEW	✓	✓	✓	✓
Candidate Activities	USE	✓	✓	✓	✓
Candidate Activities Delete	DELETE	✓	✓		✓
Candidate Attachments - View	VIEW	✓	✓	✓	✓
Candidate Upload Attachments	USE	✓	✓	✓	✓
Candidate Delete Attachments	DELETE	✓	✓		✓
Candidate Time Commitment - View	VIEW	✓		✓	✓
Candidate Time Commitment	USE	✓	✓	✓	✓
Candidate Time Commitment Delete	DELETE	✓	✓	✓	✓
Link Candidate To Other Job	USE	✓	✓	✓	✓
Bulk Resume Download	VIEW	✓	✓	✓	✓
Send Email (2-way)	USE	✓	✓	✓	✓
Send Email (Bulk)	USE	✓	✓	✓	✓
Send SMS	USE	✓	✓	✓	✓
Send SMS (2-way)	USE	✓	✓	✓	✓
Candidate Timeline - View	VIEW	✓	✓	✓	✓
Candidate Timeline	USE	✓	✓	✓	✓
Candidate Timeline Delete	DELETE	✓	✓		
Share Candidate	USE	✓	✓	✓	✓
Candidate Database	USE	✓	✓	✓	
Manually create candidate	USE	✓	✓	✓	✓
Import candidates	USE	✓			

Martian Logic User Access – Candidate Management cont., Report, Pack

Item	Admin	HR	Recruiter	Hiring manager
Delete Candidate (up to 200)	DELETE	DELETE	DELETE	DELETE
Receive Shared Candidates (Via Em...)	✓ USE	✓ USE	✓ USE	✓ USE
Lists	✓ USE	✓ USE	✓ USE	USE
Manage Lists	✓ ADMIN	✓ ADMIN	ADMIN	ADMIN
Com Campaigns	✓ USE	✓ USE	✓ USE	USE
Manage Com Campaigns	✓ ADMIN	✓ ADMIN	ADMIN	ADMIN
Report				
Report	✓ USE	✓ USE	✓ USE	USE
View report of all data	✓ USE	✓ USE	✓ USE	USE
Pack				
Recent Onboards - View	✓ VIEW	✓ VIEW	✓ VIEW	VIEW
Start New Pack	✓ USE	✓ USE	✓ USE	USE
Pack Delete	✓ DELETE	✓ DELETE	✓ DELETE	DELETE
Pack Edit Tab - View	✓ VIEW	✓ VIEW	✓ VIEW	VIEW
Pack Edit Tab	✓ USE	✓ USE	✓ USE	USE
Pack Design Tab - View	✓ VIEW	✓ VIEW	✓ VIEW	VIEW
Pack Design Tab	✓ USE	✓ USE	✓ USE	USE
Pack Automation Tab - View	✓ VIEW	✓ VIEW	✓ VIEW	VIEW
Pack Automation Tab	✓ USE	✓ USE	✓ USE	USE
Pack Invitation Tab - View	✓ VIEW	✓ VIEW	✓ VIEW	VIEW
Pack Invitation Tab	✓ USE	✓ USE	✓ USE	USE
Packs (Onboard tab of Employee)	✓ VIEW	✓ VIEW	✓ VIEW	✓ VIEW
Packs (Onboard tab of Candidate)	✓ VIEW	✓ VIEW	✓ VIEW	✓ VIEW
Pack Admin	✓ ADMIN	ADMIN	ADMIN	ADMIN
Bulk Sending - View	✓ VIEW	✓ VIEW	VIEW	VIEW
Bulk Sending	✓ USE	✓ USE	USE	USE
Add New Position from In-Line Field	✓ USE	✓ USE	✓ USE	✓ USE
View all application packs	✓ USE	✓ USE	✓ USE	USE
View all applicant packs	✓ USE	✓ USE	✓ USE	USE
View offer details	✓ USE	✓ USE	✓ USE	✓ USE
Employee database - standard				
Employee Work History - Position H...	VIEW	VIEW	VIEW	VIEW
Employee Work History - Position H...	USE	USE	USE	USE
Universal Search				
Enable Universal Search	✓ VIEW	✓ VIEW	✓ VIEW	VIEW

Martian Logic User Access – Crossboarding, Change of Conditions, Offboarding, Pay Agreements

Admin

Crossboarding
✓ Crossboarding - View	VIEW
✓ Crossboarding	USE
✓ Crossboarding - Admin	ADMIN
✓ View All Employe Life Cycle Proccesses	VIEW

Change Of Conditions
✓ Change Of Conditions - View	VIEW
✓ Change Of Conditions	USE
✓ Change Of Conditions - Admin	ADMIN
✓ View All Employe Life Cycle Proccesses	VIEW

Offboarding
✓ Offboarding - View	VIEW
✓ Offboarding	USE
✓ Offboarding - Admin	ADMIN
✓ View All Employe Life Cycle Proccesses	VIEW

Pay Agreements
✓ Pay Agreement - View	VIEW
✓ Pay Agreement	USE
✓ Pay Agreement Admin	ADMIN

HR

Crossboarding
✓ Crossboarding - View	VIEW
✓ Crossboarding	USE
✓ Crossboarding - Admin	ADMIN
✓ View All Employe Life Cycle Procces...	VIEW

Change Of Conditions
✓ Change Of Conditions - View	VIEW
✓ Change Of Conditions	USE
✓ Change Of Conditions - Admin	ADMIN
✓ View All Employe Life Cycle Procces...	VIEW

Offboarding
✓ Offboarding - View	VIEW
✓ Offboarding	USE
✓ Offboarding - Admin	ADMIN
✓ View All Employe Life Cycle Procces...	VIEW

Pay Agreements
Pay Agreement - View	VIEW
Pay Agreement	USE
Pay Agreement Admin	ADMIN

Recruiter

Crossboarding
Crossboarding - View	VIEW
Crossboarding	USE
Crossboarding - Admin	ADMIN
View All Employe Life Cycle Procces...	VIEW

Change Of Conditions
Change Of Conditions - View	VIEW
Change Of Conditions	USE
Change Of Conditions - Admin	ADMIN
View All Employe Life Cycle Procces...	VIEW

Offboarding
Offboarding - View	VIEW
Offboarding	USE
Offboarding - Admin	ADMIN
View All Employe Life Cycle Procces...	VIEW

Pay Agreements
Pay Agreement - View	VIEW
Pay Agreement	USE
Pay Agreement Admin	ADMIN

Hiring manager

Crossboarding
Crossboarding - View	VIEW
Crossboarding	USE
Crossboarding - Admin	ADMIN
View All Employe Life Cycle Proccesses	VIEW

Change Of Conditions
Change Of Conditions - View	VIEW
Change Of Conditions	USE
Change Of Conditions - Admin	ADMIN
View All Employe Life Cycle Proccesses	VIEW

Offboarding
Offboarding - View	VIEW
Offboarding	USE
Offboarding - Admin	ADMIN
View All Employe Life Cycle Proccesses	VIEW

Pay Agreements
Pay Agreement - View	VIEW
Pay Agreement	USE
Pay Agreement Admin	ADMIN